

Appendix: By-Laws

AMERICAN INTERNATIONAL SCHOOL DHAKA

BY-LAWS

BY-LAW I - - PURPOSE AND SCOPE

1. In accordance with Article IX of the "Articles of Association" of this organization, the School Board (hereinafter referred to as the Board) hereby establishes the following By-Laws concerning the Administration of the School. These By-Laws are intended to further the objectives stated in the Articles of Association. They shall be binding upon all members, officers and employees of the School. The organization referred to in Article 1 of the Articles of Association as the American International School Dhaka (AISD) shall, for the purposes of these By-Laws, be hereinafter referred to as the Association and the term School shall be synonymous with AISD.

BY-LAW II - - SCHOOL BOARD

1. All nine School Board members shall be appointed by the majority of the school board. The President of the Board shall appoint a Nominating Committee of three members of the Board no later than six weeks prior to the general meeting to prepare a list of nominations of persons for appointment to the new School Board. The Committee shall prepare a list of nominees drawn from the Association membership. Nominees for eight of the positions must be parents or legal guardians of AISD students who anticipate residence in Dhaka for two years following the current school year and shall indicate their willingness to serve on the Board. The ninth position may be filled by an employee of an organization that currently pays tuition to AISD

All members of the School Board shall be appointed for a minimum of two years with an option to extend an additional year until the member reaches a term limit of five years. If a majority of the Board decides that a Board member does not act in accordance with the Roles and Guiding Principles and/or the Code of Conduct of the Board, the Board may remove the option to extend. If a school Board member reaches the term limit, he/she must take a one-year hiatus, and then he/she will be eligible for re-appointment.

Newly appointed Board members shall be invited to participate in Board meetings and activities after they have been elected. Participation in executive or working sessions will be at the discretion of the Board President. Newly appointed Board members and current Board members whose term continues into the following school year constitute the Board-Elect. The Board-Elect shall assume office effective on the date and time set for the last scheduled Board meeting of the current school year. Except as provided in policy 2.201, the Board-Elect shall not have any authority to act as the Board until it assumes office as provided in this policy 2.20. At least one Board meeting shall be held following the annual election, but before the close of school for summer vacation.

2. The Board shall be composed of nine voting members and one non-voting US Ambassador's Representative. Eight voting members must be a parent or legal guardian of a child enrolled in AISD. If one of the Board-appointed members is not a parent or legal guardian of a child enrolled in AISD, this Board-appointed must be an employee of an organization that currently pays tuition to AISD. Paid employees of AISD may not serve on the Board. Of the Board's nine voting members, five (5) shall be US citizens, four (4) shall be open to any nationality. Of the five US citizens, a minimum of three (3) shall be direct hire employees of the US Government or their dependents.
3. All members of the Board shall be appointed for a minimum period of two succeeding years with an option to extend an additional year until the member reaches a term limit of five years. To permit maximum continuity in formulating School policy and maintaining a well-informed Board, all Board members shall henceforth be appointed for a period of two succeeding years.
4. Should a vacancy or vacancies occur, the position(s) shall be filled in accordance with Board policy, provided the balance of membership on the Board is maintained.
5. No salaries or other compensations shall be paid for service as a Board member except reimbursement or reasonable expenses incurred in connection with such service.

BY-LAW III -- POWERS OF THE SCHOOL BOARD

1. All executive powers of the AISD shall be vested in the Board. The Board shall develop principles, policies, and regulations for the AISD and approve its programs and Annual Budget.
2. The Board shall review periodically the admission policy of AISD, as executed by the superintendent, taking due account of the multicultural character of the School's student body.
3. By resolution the Board shall designate banks and trust companies with which the funds of the School shall be deposited, and shall provide for the manner in which the funds may be withdrawn.
4. It shall be the prerogative of the Board to review all appointments of personnel made by the Superintendent.
5. The Board is empowered to appoint one of its members to execute contractual instruments on its behalf.
6. The Board is empowered to borrow funds on behalf of the School in local or foreign currency from a bank and/or financial institution.

Adopted: May 1, 1978

Amendment to By-Law II: April 11, 1989

Addition to By-Law III: May 26, 1989

Amendment to By-Law II: March 13, 1995
Amendment to By-Law IV: May 6, 1996
Amendment to By-Law II: May 21, 2001
Amendment to By-Law IV & V: April 15, 2002
Amendment to By-Law II: November 10, 2003
Amendment to By-Law II: February 9, 2004
Amendment to By-Law V - 3-c due to Policy 3.202 Revision: March 14, 2005
Amendment to By-Law II: December 10, 2012
Amendment to By-Law II: January 6, 2013
Amendment to By-Law II: November 2013
Amendment to By-Law II: February 29, 2016